one-to-one tutor	resource officer	ESL class
resume	write	read
RESUME Lori Goma 42 Coxwell Rd. Toronto, Ont., M4L 3G5 phone (416) 525-1330 WORK EXPERIENCE 1998 – 1999 Volunteer Happy Child Care Centre • took care of children 1994 – 1998 Superintendent Apple Apartments, London Ontario • took care of apartment building EDUCATION 1991 – 1992 LINC school ESL full time, Ottawa Ontario 1985 – 1987 High school Mexico City, Mexico		

Halimo's Week

Halimo goes to ESL class.
She studies English.
There are seventeen students in her class.

She goes to a literacy program two hours a week.
A tutor helps her with reading and writing.
There are no other students with the tutor.
It is a one-to-one program.

On Wednesday, Halimo volunteers at her son's school.
She volunteers in the lunch room.
She watches the children.
Halimo goes to driving school one evening a week.
Her driving test is next Saturday.

How many different words begin with **s**? _____

✍ Write the words that begin with **s**.

_____ _____

_____ _____

_____ _____

_____

✍ Complete the sentences.

She _____ English.

There are _____ students in her class.

_____ goes to a literacy program two hours a week.

There are no other _____ with the tutor.

On Wednesday, Halimo volunteers at her _____ school.

Halimo goes to driving _____ one evening a week.

Her driving test is next _____.

✍ Circle **T** (true) or **F** (false).

Halimo goes to ESL class.	T	F
She studies French.	T	F
There are seventy students in her class.	T	F
Halimo goes to a literacy program.	T	F
It is a one-to-one program.	T	F
Halimo has a son.	T	F
Halimo's son goes to school.	T	F
There is a lunch room in her son's school.	T	F
Halimo volunteers in the lunch room.	T	F
She watches the food.	T	F
Halimo goes to driving school.	T	F
Her driving test is next Saturday.	T	F

✍ Answer the questions in complete sentences.

What does Halimo study in her ESL class?

_____

How many students are there in her ESL class?

_____

What does the tutor help Halimo with at the literacy program?

_____

How many students are there with the tutor?

_____

What day does Halimo volunteer?

_____

Where does she volunteer?

_____

How many evenings a week does Halimo go to driving school?

_____

When is Halimo's driving test?

_____

Halimo is very busy.

OCTOBER						
Sun	Mon	Tues	Wed	Thurs	Fri	Sat
						1
2	3 ESL class 9 – 12	4 driving school 7 – 9	5 Volunteer 12 - 2	6 ESL class 9 – 12	7 literacy program 10 – 12	8
9	10 ESL class 9 – 12	11 driving school 7 – 9	12 Volunteer 12 - 2	13 ESL class 9 – 12	14 literacy program 10 – 12	15
16	17 ESL class 9 – 12	18 driving school 7 – 9	19 Volunteer 12 - 2	20 ESL class 9 – 12	21 literacy program 10 – 12	22 driving test 10 a.m.
23	24 ESL class 9 – 12	25	26 Volunteer 12 - 2	27 ESL class 9 – 12	28 literacy program 10 – 12	29
30	31 ESL class 9 – 12					

Look at Halimo's calendar.
Answer the questions.

In October:

How many days does Halimo go to ESL class? _____

What time does her ESL class start? _____

What time does her ESL class finish? _____

How many days does she go to driving school? _____

How many days does she volunteer? _____

What time does the volunteer job start? _____

How many days does she go to the literacy program? _____

What time does the literacy program start? _____

What date is her driving test? _____

What time is her driving test? _____

Larry Wants to Work

Larry wants to work.
He goes to the Human Resource Centre.
He talks to a resource officer.

There are many programs to help him find work.
Larry goes to a four-week program.

The program helps Larry look for work.
It helps him write a resume.
Larry prepares for interviews in the program.
He also gets help with reading and writing.

Larry hopes to get a job soon.

✍ Number the sentences in order.

_____ He talks to a resource officer.

_____ Larry prepares for interviews.

_____ Larry goes to the Human Resource Centre.

_____ Larry goes to a four-week program.

_____ The program helps Larry look for work.

__1__ Larry wants to work.

✍ Write the sentences in order.

1 _____

2 _____

3 _____

4 _____

5 _____

6 _____

✍ Write about yourself. Circle the words. Copy the sentences.

I [want / don't want] to work.

I [need / don't need] help to look for work.

I [need / don't need] help to write a resume.

I [need / don't need] help to prepare for interviews.

I [need / don't need] help with reading and writing.

This is Larry's resume.

RESUME

Larry Goma
42 Cox Rd.
Toronto, Ont., M4L 3G5
phone (416) 525-1330

WORK AND VOLUNTEER EXPERIENCE

1998 – 1999 **Volunteer**
Happy Child-Care Centre, Toronto, Ont.
• took care of children

1994 – 1998 **Superintendent**
Apple Apartments, London, Ont.
• cleaned apartment building

1992 – 1994 **Painter**
Colours Painting Company, Ottawa, Ont.
• painted houses

EDUCATION

1991 – 1992 **LINC ESL School**
full-time, Ottawa, Ont.

Look at Larry's resume.
Circle the correct answer.

Larry was a volunteer for	a) 1 year. b) 2 years. c) 3 years.
Larry has experience as	d) a gardener. e) a mover. f) a painter.
Larry was a superintendent in	a) Toronto. b) Ottawa. c) London.
Larry was a superintendent for	a) 3 years. b) 4 years. c) 5 years.
Larry was a painter in	a) Toronto. b) Ottawa. c) London.
Larry was a painter for	a) 5 years. b) 3 years. c) 2 years.

✍ Write a resume for yourself.

RESUME

name _____

address _____

phone _____

WORK AND VOLUNTEER EXPERIENCE

19 _ _ to 19 _ _ _____

_____

_____

19 _ _ to 19 _ _ _____

_____

_____

EDUCATION

19 _ _ to 19 _ _ _____

_____